

January 17, 2018

Ecole Lac des Bois PAC Meeting

Deanna McLeod	Amy Heise	Andrea Makowichuk	Anne Smith
Andrew Lee	Lynsey Molland	Kara Hunter	

1. **Welcome**

- a.) Call to order at 6:37pm
- b.) Deanna McLeod motions to adopt the agenda. Lynsey Molland seconds. Everyone in favour motion carried.
- c.) Andrea Makowichuk motions to adopt the minutes of November 15th, 2017. Amy Heise seconds. Everyone in favour, motion carried.

2. **Executive reports**

- a.) President- Amy Heise
 - Please remember to fill out the volunteer form and criminal record form if you plan on volunteering with the school. Please also remember to sign in/out at the office when you're in the school, this is for emergency preparedness reasons.
 - Elections are coming up in May and the majority of the executive will not be back next year. The position outlines will be on the bulletin board outside the office.
 - The Junk in the Trunk sale is coming up on April 21st! Spot rentals are \$15.

b.) Vice President- Bonnie White - absent

c.) Secretary- Andrea Makowichuk – No report

d.) Treasurer- Deanna McLeod

-Integris Credit Union completed their major bank change over the end of October. Bank statements are not available from November 2017 on until a later date (they are hoping by April). I will print the ledger from online banking in the meantime.

-Integris deposited a cheque for PG Ringette Association (\$450.00 credit) into the LDB PAC account November 9, 2017 despite the correct PGRA account number being written on the deposit slip. This was corrected January 13, 2018 at my request and proof of deposit (\$450.00 debit)

-I'd like to thank the organizers of the Grade 7 Quebec exchange for their support and communication! They have been great to work with!

-Created by Kids raised \$2500 this year compared to \$2025 last year!

-Gaming Reports for the 4 Gaming Licenses for the various grade 7 events have been completed. Gaming License numbers 99078, 100215, 100313 and 100966.

-I predated a few of the transactions related to the 2016-17 Grade 7 Group from Sept 8 2017 to August 31 2017 to put them into the correct fiscal year for reporting purposes only.

-General Bank Balance as of January 17, 2018 is \$24,852.20 and available funds are \$9,766.89

-Gaming Bank Balance as of January 17, 2018 is \$19,865.29 and available funds are \$3,719.92

3. **Principal's report**

-Welcome to Andrew Lee our new Vice Principal. He will be half time admin and half time instructional support.

-The kitchen reno is on the books with maintenance now; a design has been approved and we are hoping to move forward with it soon!

-We have a grant for a new early morning program starting at 8am in the gym.

-Singfest is coming up and choirs are working hard to be performance ready for April!

-The reading and physical activity challenge lead by the Prince George Cougars is coming up soon. Launch assembly will be Feb 6th

-Missoula Musical starts Feb 19th with auditions running after school. We will also need a home stay family for the Missoula instructors.

-Grade 2 reading levels are low across the district. To address this in our school there has been a support teacher and another EA hired. These additional staff will be providing more support in the primary grades.

-Kindergarten registration coming up online January 30th. Kindergarten info night Jan 23rd @ 630pm.

-The lottery for kindergarten seats will take place Feb 6th and all parents will be notified that night.

-Shuttle is going well but the ridership is down, we need more people to sign up and try it out so we don't lose this service. No big commitment - just sign up and give it a try.

4. **Old Business**

a.) Fundraising

i)Created by Kids - Made \$2500 this year, an increase from last year and each division gets \$125.

ii)Purdys - Made \$1505.85, close to the same as last year.

iii) QSP - Made \$955.15. Will be doing online only next year

iv) Colibri - \$615.05, thanks to Natsuko for running this fundraiser!

v) Boston Pizza - \$161 so far this year, remember to have your receipts stamped and bring them to the box by the office

vi) Junk in the trunk sale coming up April 21st

b.) Special Resolution for BCCPAC (follow up) - In October, Richard Parks intended to bring forward a Resolution to the BCCPAC (see October minutes). These were not submitted to the DPAC as Richard was away, and needs to be submitted by January 30th. Deanna and Amy

will finish submitting this resolution.

5. New Business

a.) Donation from WBC - We received a \$500 donation from the West bowl community association after they emailed to ask if there were any projects we were fundraising for. We told them we are intending on installing more benches and picnic tables. Thank you to the West Bowl Community Association for their generous donation.

b.) Hot lunch - Next hot lunch coming up January 24th from Boston Pizza. Andrea motions up to \$1500 to reimburse the person who pays Boston Pizza. Lynsey seconds, everyone in favour. Motion carried.

-We are in need of a new hot lunch coordinator.

c.) Amy motions that Andrea Makowichuk, Secretary, be added as a signing officer to both the PAC General and Gaming accounts per the bylaws. Kara Hunter seconds. All in favour, motion carried.

d.) An explanation will be written for the staff regarding gaming licenses for raffles and guidelines of gaming. Amy and Deanna will be working on this explanation. The PAC is happy to facilitate the licenses.

e.) Deanna motions for \$3140 from gaming and \$5000 from general to put towards purchase and installation of buddy benches, benches and picnic tables in and around the newest playground and tennis courts. Kara seconds. Everyone in favour, motion carried

Meeting adjourned at 7:33 pm