

October 18, 2017

Ecole Lac des Bois PAC Meeting

Amy Heise	Andrea Makowichuk	Anne Smith	Deanna McLeod
Angela Shymanski	Chantelle Coustol	Richard Parks	Lynsey Molland
Aleah Johnson	Kaleena Kimberley	Bonnie White	Dan Horvat

1. Welcome

- a.) Call to order at 6:35pm
- b.) Adoption of agenda for Sept 27, 2017: Motioned by Deanna McLeod, seconded by Angela Shymanski. All in favour, motion carried.
- c.) Motion to adopt minutes with the following corrections. Under exec reports 2d. Sig acct is \$474.35, Paypal is \$5.53. Andrea Makowichuk motions, Angela seconds. Everyone in favour, motion carried.

2. Executive reports

- a.) President- Amy Heise
 - Please remember to fill out the volunteer form and criminal record form if you plan on volunteering with the school. Please also remember to sign in/out at the office when you're in the school, this is for emergency preparedness reasons.
 - Please fill out Conduct for Volunteering with Ecole Lac des bois PAC.
 - Choir shirts have come in and Mme Carmen is very happy with them.
 - The \$4000 is for purchase and installation (venting, etc) for a new oven to be placed in the staff room. In the past, classes of students have been trying to cram into the PAC kitchen and use that oven for lesson/projects that involve baking. There isn't enough room in there for a class and it has become a hazard. By purchasing an oven for installation in the staffroom, teachers can use that space and the kids will be safer. This also puts some of the onus back on the classes to make sure the space is tidied when they are done. It's almost like having another classroom. It won't be available during recess or lunch so as not to interfere with the staff break times.

Also, after we had started discussing this last spring we found out that a few of our students have extremely severe allergies to gluten. This would mean that if the oven in the kitchen were going to be used to bake, they would not be able to participate in the fruit and veggie program, a provincial program that aims to be open to all students. We don't always have a heads up about who is going to/has used the stove and things were quite often left a mess, so it would be hard to offer no cross contamination. This way, the PAC kitchen can be properly prepared and kept that way.

- b.) Vice President- Bonnie White - No report
- c.) Secretary- Andrea Makowichuk – No report
- d.) Treasurer- Deanna McLeod

(1) Gaming- \$3753.13

-Includes 2017-18 approved budget items

(2) General- \$10837.47

-Includes 2017-18 approved budget items.

-Includes AP from hot lunch of \$117.50

-Includes estimated future hot lunch invoice from Salted Cracker of \$1250

(3) SIG- \$470.99

-These funds are for the grade 7 group to manage, no other funds are being held in the SIG account at this time

-\$470.45 is the Grade 7 amount, \$0.54 is interest (will eventually be transferred to general)

Gaming - Grade 7's are doing a 50/50 with a maximum gross revenue of \$20,000 (\$10/ticket, 2000 tickets). This gaming license has been granted without the need for a \$10,000 retainer.

-A second gaming license will be applied for their Pub Night on November 9th.

- The 2016-17 Gaming report was mailed and we have received our \$9000 Gaming Grant for the 2017-18 school year.

General -Motion needed to pay for the GST on two budget items for Hot Lunches. Total of \$37.50 (5% on \$400 plus \$350). Deanna motions, Angela seconds, everyone in favour. Motion passed.

e.) DPAC Representative - Richard Parks

- You are able to live stream the DPAC meetings from the school district website.

-The district has a policy where they have to be bought from Art Knapps.

3. **Principal's report**

-See attached document

4. **Old Business**

a.) Hot Lunch - First hot lunch went well, we were given a 10% discount because they were late. Deanna motions to reimburse Angela \$1117.15 for costs incurred, and up to \$1250 (for Salted Cracker in Nov) for hot lunch out of general. Richard Parks seconds, everyone in favour. Motion carried.

-Angela asked about the possibility of hot lunch for Kindergarteners in the spring. The teachers have requested no hot lunch in K, also their lunch time doesn't coincide with the rest of the school.

-Deanna says that the new hot lunch website is much easier than the munchalunch website. Also easier for users.

-Angela is going to look into the "Guidelines for Food & Beverage Sales in BC Schools" to see the possibility of having other hot lunch options in the future.

b.) Fundraising

i)Created by Kids - Information has gone out and classes are finishing their artwork. The funds raised go directly back to the classrooms. Due back Oct 27th

ii)QSP - has started, and we are trying to get everyone to order online. Paper orders are due back on Nov 2nd.

iii) Colibri - Natsuko has started this fundraiser, all information has gone home. People are encouraged to order online.

iv) Purdy's - Information will be going out soon.

5. New Business

a.) Grade 7 fundraising -Running a pub night in November, a 50/50 draw, selling Purdy's chocolate bars and are having a Centennial meats fundraiser. They also have an account at the bottle depot under "Lac des Bois grade 7's"

b.) Budget for trees - Brent A quoted \$1500-2000 for installation of trees. He prefers coniferous trees but we could possibly get a mixture of different types of trees. These would be installed between the parking lot and the larger playground. Deanna motions for up to \$4000 from general to pay for the installation and purchase of trees. Richard seconds, everyone in favour. Motion carried.

c.) West bowl request - We received an email from the West Bowl community association asking if there is anything we are fundraising for that they could assist with. Last year they gave us money towards our new playground.

-Aleah Johnson suggested thinking about putting money towards an outdoor shelter.

-Chantelle Coustol asked about the possibility of having more swings put in on the school grounds.

-Amy is going to email West Bowl community association and let them know we are thinking about a shelter, benches, picnic tables and swings.

d.)Richard would like to make a resolution to DPAC;

"The BCCPAC should publicly and in discussion with government officials actively pursue the removal of any caps on the number of students that can be enrolled in an education degree in BC, and to expand the French Education Degree program to UNBC in Prince George to mimic the success of the Northern Medical program in keeping doctors in rural BC."

Richard moves to adopt the resolution, Deanna seconds. All in favour, resolution carried.

Other Business:

Angela is able to give the Red Cross babysitting course, we will follow up with her to possibly run a course in the future.

Meeting adjourned at 9:05pm