

October 26, 2016

Ecole Lac des Bois PAC Meeting

Amy Heise	Bonnie White	Deanna McLeod	Andrea Makowichuk
Sheila Lewis	Richard Parks	Sherri Latimer (late)	Anne Smith (late)

1. **Welcome**

- a.) Call to order at 6:37pm
- b.) Adoption of agenda for Oct 26, 2016: Motioned by Deanna McLeod; seconded by Sheila Lewis. All in favour, motion passed.
- c.) Motion to adopt minutes by Deanna, Amy Heise seconds. All in favour, motion passed.

2. **Executive reports**

- a.) President- Amy Heise
 - Please sign the letter of conduct if you haven't already
 - Please remember to sign in at the office!
 - Reason for PAC meeting time change is because of DPAC meeting last week
- b.) Vice President- Bonnie White – No report
- c.) Secretary- Andrea Makowichuk – No report
- d.) Treasurer- Deanna McLeod
 - (1) Gaming- \$12,434.45
 - (2) General- \$6,491.78
 - All signors have signed at bank
 - We have opened a savings acct that is related to the PAC general cheqing acct, called "special interest group account"
 - New cheque requisition and deposit forms
 - Amy and Deanna have signed gaming report and will be submitted tomorrow.
- e.) DPAC Representative – Sherri Latimer
 - DPAC possibly funding a sustainable education program. Discusses gardens, greenhouses, etc.
 - Buddy Benches made with recycled materials. We can possibly save money if many schools order them. Approx \$900 including installation and maintenance. Could also have a homemade bench but would need to be maintained on our own.

3. **Principal's report** – Anne Smith

- See attached report

4. **Old Business**

- a.) Hot lunch – Deanna would like to motion to reimburse Angela Shymanski for \$491.21 for Tim Hortons. Also need up to \$300 for JD's Kitchen (from general) Bonnie White seconds. Everyone in favour motion passed.
 - Munchalunch – We have a 3 month free trial (\$300/year afterwards), would like to test it out before Christmas to get feedback. Can be paid online by Paypal or with credit card, handled by Paypal merchant services, or can also be paid by cash or cheque.

-We can run other fundraisers through this program as well.

b.) Fundraising

- i.) Created by kids – Deadline is Nov 4th.
- ii.) QSP – Deadline for paper orders has been extended by a week, online ordering available all year
- iii.) Purdy's – Will be going out soon and running for a couple of weeks. Orders should be at the school during the first week of December.

-Applying for a grant through Northern Health Imagine Grant and Rotary Grant, both for playground.

5. New Business

- a.) Calendar - too many forms of communication. Email, remind texts, calendar, planner etc
-would like to have the calendar on the LdB website to be updated as first priority
-Remind texts only being used when it pertains to the entire school.
-Process will be more streamlined and calendar will be kept up to date.

b.) 2016/2017 budget

- see attached proposed budget
- Deanna motioned to approve the 2016/17 budget, Sheila seconds. Everyone in favour, motion passed.

- c.) DPAC mini-conference on November 6th 1-5pm, \$5 per attendee. Sherri and Amy will attend. Amy would like to motion up to \$20 to send up to 4 people to the mini-conference from general, seconded by Richard. Everyone in favour, motion passed.

d.) Constitution – see handout.

- Need to send out two week notice that these addendums will be voted on at the next PAC meeting. Email needs to go out by Nov 2nd.

6. Other Business

- Anne to follow up on possibility of change table being installed in the gender neutral bathroom downstairs by the office.

Meeting adjourned at 8:36pm